



# ROYAL

## TRAVEL & TOURS

&Travel Planning Services (Effective February 1, 2020)

Professional Travel Services	Planning Fee
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<u>Hotel Only Bookings:</u> <ol style="list-style-type: none"><li>1. Hotel only booking that requires no additional consultation or travel planning services (for which hotel and dates are noted)</li><li>2. Hotel only booking that requires comparisons and rates/availability research for up to 5 hotels (each additional hotel beyond 5 is \$50 per hotel)</li><li>3. Hotel booking that requires additional concierge level services such as dining reservations, etc.</li></ol>	<ul style="list-style-type: none"><li>○ No Fee</li><li>○ \$100</li><li>○ \$150</li></ul>
<u>Custom Travel Planning:</u> <ol style="list-style-type: none"><li>1. Custom travel planning per destination</li><li>2. Custom travel planning over the Festive holiday season</li><li>3. Custom travel planning when travel is less than 30 days from departure</li></ol>	<ul style="list-style-type: none"><li>○ \$250+</li><li>○ \$150+</li><li>○ \$250+</li></ul>
<u>Cruise and Package Bookings:</u> <ol style="list-style-type: none"><li>1. Cruise or air-plus-hotel or land only package bookings that require no additional consultation or travel planning services</li><li>2. Cruise or package bookings that require additional travel planning services such as booking shore excursions or making dining reservations etc.</li></ol>	<ul style="list-style-type: none"><li>○ \$50 per booking</li><li>○ \$50 per person</li></ul>
<u>Air Booking Costs:</u> <ol style="list-style-type: none"><li>1. Domestic air (per ticket)</li><li>2. International air (per ticket)</li></ol>	<ul style="list-style-type: none"><li>○ \$50</li><li>○ \$100</li></ul>
<u>Additional Costs:</u> <ol style="list-style-type: none"><li>1. Changes to any confirmed group or leisure booking</li><li>2. Cancellations to any confirmed leisure booking</li><li>3. Cancellations to any group booking</li></ol>	<ul style="list-style-type: none"><li>○ \$100+</li><li>○ \$100+</li><li>○ 10% of total package</li></ul>

& The above costs for services are per trip and non-refundable. We recommend travel insurance for all non-refundable, pre-paid trip costs.